



## BIRTHDAY PARTY CONTRACT

### Customer Information

Today's Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Age Child is turning: \_\_\_\_\_

Parent/Supervisor Name: \_\_\_\_\_

Contact Phone Numbers: \_\_\_\_\_ / \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Address 2: \_\_\_\_\_ Zip Code: \_\_\_\_\_

When your party booking is confirmed with \$150 deposit, you will receive a confirmation email from *Little Red Rocket* with the date, time and package of your party.

Five (5) days prior to your party, *Little Red Rocket* will contact you **via email** to confirm the final details of the party, including schedule\*, guest numbers and outside food and beverages. We will also confirm your final balance which will be due at the conclusion of your party.

\*schedule subject to change

Parent Initial: \_\_\_\_\_



## Party Details

Date of Party: \_\_\_\_\_

- Saturday
- Sunday

Time of Party:

- 10am - 12pm
- 1pm - 3pm
- 4pm - 6pm

Party Package:

- Basic Party - \$400
- Facilitated Party - \$500
- Deluxe Party - \$850

Add Ons (Replaces Free Play/Facilitated Games). (One per party)

- Art Add On - \$100
- Lego Add On - \$100
- Karaoke Add On - \$100

Extra time? (Must be finalized at booking. Party must not exceed three hours)

- Half Hour - \$75
- Hour - \$150

How many guests do you expect to attend (excluding Birthday Child/ren)?

Children: \_\_\_\_\_

Adults: \_\_\_\_\_

*To be filled out by Little Red Rocket Staff:*

Remaining Balance to be paid on date of party: \$ \_\_\_\_\_

Parent Initial: \_\_\_\_\_



## Terms and Conditions

*Please read the following terms and conditions through carefully, and sign and date at the bottom.*

We appreciate you choosing *Little Red Rocket* for your birthday party celebration. Our hope is your party will be both memorable and entertaining. To help ensure the best possible experience we ask you to adhere to the following:

Please arrive approximately 20 minutes before your party is scheduled to allow time for check in. Check in is located at the front counter. **You will need to confirm the number of guests at least five (5) days prior to your party.**

The remaining balance of your birthday party must be paid-in-full at check out. There will be an additional charge per child guest (charges depend on party package) that exceeds our facility's **limit of 15 children for the Facilitated and Deluxe Parties and 10 for the Basic Party. Birthday Child is free of charge and not included in the final count.**

In the interest of other birthday parties, it is important that you arrive and vacate the party room as scheduled. There is a 15 minute grace period for clean up and check out. Parties extended past the initial 15 minutes of check out, will be subject to an additional charge of \$50 per each 15-minute increment.

**Please arrange to bring your own birthday cake and paper goods** (Please do not bring ice cream cakes.)

We do not provide birthday cake or paper goods for birthday parties (Deluxe Party excluded). Food and drinks are allowed to be brought on the premises at *Little Red Rocket*. There is a refrigerator available to be used with **staff assistance**.

*Little Red Rocket* provides the following:

**For Facilitated Parties:**

Two large cheese pizza - cut into half slices.  
One juice box or one bottled water per child.

**For Deluxe Parties:**

Two large cheese pizza - cut into half slices  
One juice box or one bottled water per child.  
One cupcake per child.  
Face painter at the location for one hour.  
Paper goods and decorations in *Little Red Rocket* theme colors.  
One helium balloon per child.  
One gender neutral party favor per child.

**The required deposit of \$150 is non refundable**, and due at the time of booking. The deposit will be used towards any damages and cleaning fees if the party did not comply with the no food or shoes policy. At time of inspection, if there are no damages or excessive cleaning needs, \$150 will be applied to the balance of the party. The remaining balance of the birthday party fee is due upon check out. **For Deluxe Parties**, part of the deposit is used to secure face painter. **Once the deposit is made to face painter, client may not change party package. THE \$150 deposit will not be refunded in the event of cancellation or failure to show up for the scheduled party.**

Parent Initial: \_\_\_\_\_



**The Client is fully responsible** to adhere to the rules of the play space and waiver form. This includes supervising the children at the party at all times, keeping them safe and keeping food and drinks on the hard wood floor only. **No food or drink is permitted in soft play area. Little Red Rocket is a shoe free environment, so shoes must come off at time of arrival. Strollers are not permitted in Little Red Rocket.** If they are brought, they must be folded and hung on the railing by the steps.

**Alcoholic beverages and all outside equipment, piñatas, or vendors**, though allowed for parties on the premises of *Little Red Rocket*, **must be approved prior to the schedule party date.** Any unapproved equipment or beverages are subject to additional clean up fees.

The Client understands and agrees, if any equipment of *Little Red Rocket* is excessively damaged, the client is responsible for the price of the damage and will be billed for said damages.

The Client understands and agrees *Little Red Rocket* is not responsible for lost or stolen items.

The Client understands and agrees unless the Client has paid for the Deluxe birthday party package, **the client is partially responsible for the set up and clean up of the food area at the end of the party.**

Once again we value your business and patronage, and look forward to seeing you soon.

**The party facilitators and assistants work very hard to make your party special, so tips are greatly appreciated.**

***I have read, understand, and agree to the above terms.***

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Initial: \_\_\_\_\_